



Waterfield House Surgery -Patients Participation Group (PPG) Quarterly Meeting Minutes

11 March 2020

Attendees	<p>Waterfield House Surgery -Patients Participation Group Members:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><i>Peter Gonsalves (Practice Manager, Waterfield House Surgery)</i></p> <p>Sally Perkins</p> <p><i>Gill Cole</i></p> <p><i>Hazel Daniell</i></p> <p>Jan Cook</p> <p>Sheila Miller</p> <p>Mike Miller</p> </td> <td style="width: 50%; vertical-align: top;"> <p><i>Trudy Donachie (Chair)</i></p> <p>Karen Denman</p> <p>Gabby Molloy</p> <p><i>David Hanes</i></p> <p>Wendy Saunders</p> <p>Pat Davis</p> <p>David Coleman</p> </td> </tr> </table> <p><i>Apologies for absence received from Anne Nicholls (Secretary), Nigel Stratton, John Evans Allan Braham & Tony Nicholls.</i></p> <p><i>No apologies for absence received from other PPG members.</i></p>		<p><i>Peter Gonsalves (Practice Manager, Waterfield House Surgery)</i></p> <p>Sally Perkins</p> <p><i>Gill Cole</i></p> <p><i>Hazel Daniell</i></p> <p>Jan Cook</p> <p>Sheila Miller</p> <p>Mike Miller</p>	<p><i>Trudy Donachie (Chair)</i></p> <p>Karen Denman</p> <p>Gabby Molloy</p> <p><i>David Hanes</i></p> <p>Wendy Saunders</p> <p>Pat Davis</p> <p>David Coleman</p>
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Agenda Item	Minutes and Actions
Minutes of previous meeting	<ul style="list-style-type: none"> • These were accepted as a true representation of the meeting of 15 Jan 2020
Actions from Last Meeting	<ul style="list-style-type: none"> • Other topics suggested for presentations at PPG meetings : Day in life of receptionist • Social prescriber date not known. A new one is in post and hoped to attend this meeting but was unable to. • Village News – this has not been done. Brief discussion on if this was a good medium. Concerns that they are long run in periods and the information may be out of date when it goes in an issue.
New members	<ul style="list-style-type: none"> • Welcome to new members – email addresses have been recorded.
Feedback from PPG Chairs meeting	<p>Chairs meeting was yesterday 10.3.20</p> <ul style="list-style-type: none"> • Given presentation on Dr Link. This is a web-based system when someone can have a consultation with a GP on line. It is funded by NHS England. Concerns at the chairs meeting as to where the data was going and was it safe. Concerns that is was an American company what controls would we have on the data. • Flyers to be placed in surgeries and the CCG will be looking for volunteers to be in surgeries to show patients how this works. Planned to be implemented in July. • Asked what was different from this and 111. You cannot book an appointment via 111 but you can this. Thought that in time will be able to get test results and sick notes via this system. • In the next few months all GP related apps will be deleted and the NHS will be the only app to be used. • Pete said because of the current situation it is likely to become live quicker. You do not have a consultation with you own GP but one who is available on line. • Surgeries will want people to trial the service before they promote.



Surgery Update	<ul style="list-style-type: none"> • Covid 19 has taken over most other things. • Surgery is very busy and with Dr.Lautch leaving in May this will not get any easier. Dr Lautch is leaving due to the work load. He is not ready for retirement or to give up medicine. He may in time come back as a locum. • Surgery is recruiting 1 new GP and one other member of staff that Pete could not share with us at present. Both staff are part time and on due to start 1st May and one mid-September. • Primary Care Network (PCN) is to employ a clinical pharmacist. Katie currently in post with one more to be recruited in April. One more Clinical Pharmacist to be employed in June. When all three are in post they will be allocated surgeries with the PCN and can help with various aspects of medication e.g. brand-named medication and the alternative to them, reviews for patients on 5 drugs or more, end of life care, discharge from hospital medication. They cannot currently prescribe medication. Going forward they will be trained to prescribe, but will be limited to certain drugs only. • Patients can expect more triage and less face to face consultations. • Members asked how many patients GP's can see in a day. Pete explained that it varies day to day but 25% are available on line and 50% on the day, 25% booked in advance.
Covid-19	<ul style="list-style-type: none"> • Patients are advised to check NHS England website. This is updated at 2pm each day. Any questions contact 111 or 111 on line.
Annual General Meeting	<ul style="list-style-type: none"> • AGM is May 13th at 7.00. THIS IS TO BE CONFIRMED NEARER THE TIME • Agreed to ask the social prescriber to attend to explain her role. Pete to ask • To be called 'The future of our GP practice, come and meet the new staff.'
Any Other Business	<p>Health watch</p> <ul style="list-style-type: none"> • Holding road shows around the County. Priorities to be announced soon. They have spoken to the frailty team and Tonbridge Hospital. <p>Changes to Clinical Commissioning Groups (CCG)</p> <ul style="list-style-type: none"> • One CCG to be formed as of 1.4.20 for Kent and Medway. PCN in local areas to work together and identify the priorities for their PCN. • PPG to stay the same but in some area PPG are meeting other PPG in their PCN. Trudy has given her email address to other chairs in the area.
Next, and Subsequent Meeting	<ul style="list-style-type: none"> • NEXT MEETING & AGM 13 May 2020 (to be confirmed)